ARCO
COMMERCIAL FINANCE

t +44 (0)20 3397 7055
e info@arcofinance.co.uk
w www.arcofinance.co.uk

Commercial Mortgage Enquiry Form

Introducer name:

Address:

Postcode:

Are you FSA registered? Yes No

If yes please provide registration number:

Introducer company:

Telephone no:

Email address:

Mobile no:

Do you hold a valid CCL licence? Yes No

CCL number:

Section 1: Client/Director details

	1st Client/Director	2nd Client/Director
Mr/Mrs/Miss/Other:		
First name:		
Middle name:		
Surname:		
Date of birth:	/ /	/ /
Marital status:	Single / Married / Divorced / Living together / Separated / Widowed	Single / Married / Divorced / Living together / Separated / Widowed
Home address:		
Postcode:		
Residential status:	Homeowner / Tenant / Living with relatives / Other	Homeowner / Tenant / Living with relatives / Other
Time at current address:	Years / Months	Years / Months

Continued on next page.

1st Client/Director cont…		2nd Client/Director cont…	
Telephone no. (Home):		Telephone no. (Home):	
Telephone no. (Work):		Telephone no. (Work):	
Mobile no.:		Mobile no.:	
Fax no.:		Fax no.:	
Any adverse credit registered against the applicant/director? (If so, please provide details in the additional information section)	Yes ☐ No ☐	Any adverse credit registered against the applicant/director? (If so, please provide details in the additional information section)	Yes ☐ No ☐
Occupation:		Occupation:	
Gross annual income:		Gross annual income:	
If applicant/director owns their own house what is the value?		If applicant/director owns their own house what is the value?	

Section 2: Loan Requirements

Brief synopsis:

Loan amount:		Loan purpose:	
Term:		Interest type required:	
Is an interest-only period required?	Yes ☐ No ☐	If yes, for what reason and for how long?	

Any other special requirements:

Section 3: Property Details

Open market value:		Purchase price:	
90 day sale value:		Tenure: (Freehold / Leasehold)	
Date purchased: (if already owned)	/ /		
Property address:		Property description:	
Postcode:		Rent: (if applicable)	

Continued on next page.

Section 4: Existing Financial Details

Existing business bankers:

Existing personal bankers:

Outstanding mortgages:

Balance	Term remaining (Y/M)	Monthly payment
	/	
	/	
	/	
	/	
	/	

Outstanding loans/overdrafts other lines of credit:
(e.g. credit cards, HP)

Description	Balance outstanding	Monthly payment

Section 5: Business Details

Business type:
(e.g. Ltd Co/Sole trader/partnership)

How long has the business been trading: Years Months

Main business activity:

Last 3 years profit figures:

Year 1	Year 2	Year 3

Are accounts available for the last 3 years: Yes No

If no please state why:

Business address:

Postcode:

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Section 6: Additional Information

Please add any additional information here. Information that can be useful includes:

- Details of additional security (including applicants' main residence)
    - Open market value
    - Property description
    - Property use
    - Mortgage outstanding
- Any outside income from other employment etc.
- Details of any financial difficulties the applicants / company may have experienced
- Experience of the applicants, with background information

Section 7: Declaration

I have advised the applicant(s) that a formal credit search may be carried out in their name(s) with credit reference agencies who will record details of the search and may create a financial association with those with whom they are linked financially. The applicant(s) has/have given authority to my company to instruct Arco Commercial Finance to carry out a formal credit search and/or to instruct others to do so in connection with obtaining finance on their behalf.

Print Name:

Date: / /

Signature:

My client has not given authority to do a credit search at this stage

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